

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that a Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held at **7.15pm on Wednesday 1 March 2023 (following the Annual Parish Meeting 7.00-7.15pm)** at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe YO21 2BL and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

Attendees to comply with any venue, parish council and Government Covid19 requirements

AGENDA

- 1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE WHERE NECESSARY**
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
 - i) None
- 3 TO RECEIVE DECLARATIONS OF INTEREST**
 - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
 - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business
- 4 BOROUGH, COUNTY & REPRESENTATIVE REPORTS**

To consider the following and decide actions where necessary

 - i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
 - ii) To receive reports from Borough and County Councillors on relevant items (if applicable):
 - Note various emails received from Cllr D Chance and circulated to Cllrs
- 5 PUBLIC SESSION**

To receive comments from the public and councillors with a prejudicial interest. Rules for the Public Participation Session to be adhered
- 6 POLICE MATTERS**

To receive any reports from the Police
- 7 MINUTES**

To consider the accuracy of the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 7 December 2022 for approval and signing.
- 8 REPORT ON MATTERS ARISING FROM THE LAST MEETING**

To receive information on the following ongoing issues that required action at previous meeting and decide further action where necessary, if not detailed under another agenda item

 - 1) Footpath gate opposite Biggin House, Ugthorpe in disrepair – Clerk reported to NYMNPA
 - 2) Footpath issues highlighted by Cllr EJ – Clerk reported to NYMNPA
 - 3) NYCC issues – streetlights, water running on Mill Lane – Clerk reported to NYCC
- 9 PLANNING MATTERS**

To receive reports on and consider the following planning issues and decide action where necessary:

 - i) NYMNPA**
 - a) None
 - ii) SBC**
 - a) None
 - iii) Other Public Body**
 - a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:
NYMNPA: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Or via the Parish Council Website: Details to be forthcoming
- 10 FINANCE**

To consider the following and decide actions where necessary

 - 1) To receive the payment schedule and approve payment of the invoices detailed
 - 2) Barclays Bank
 - a) Bank Mandate – to receive update on adding approved cheque signatories of Cllrs SP & EJ
 - 3) To receive latest Qtr bank reconciliation and financial statement, review and approve
 - 4) To note bank account balance at 31/1/23 of £3138.11
 - 5) To approve the Asset Register (for inclusion in the AGAR)
 - 6) To note Clerk obtaining EL/PL Insurance Quotes for decision at May meeting

11 PARISH MAINTENANCE

To consider the following and decide actions where necessary

- a) Monitoring of Footpaths
 - i) To receive reports on any issues and decide action as necessary
- b) Monitoring of Assets
 - i) General –
 - a) To receive reports on any issues and decide as necessary
 - b) Noticeboards – Perspex: Clerk in process of getting replaced
 - ii) Pinfold Stone Wall: To receive estimates for work to be undertaken and, decide what further action to be taken
 - iii) Mill Hill Seat front lat replacement – Clerk has asked Anglo American sponsored Skills4Work Team to replace/paint when fair weather (FOC)
 - iv) Pinfold wooden log seat repairs – Clerk to update
 - v) Bus Shelter Graffiti – under delegated powers Clerk asked the Skills4Work Team (sponsored by Anglo American) to investigate if reparation works can be undertaken (FOC)
- c) NYCC & Highways issues
 - i) to receive reports on any issues and decide action as necessary
 - ii) Urban Grass Cutting: currently NYCC undertake urban visibility grass cutting 5 times per year, to decide if parish council to undertake at a funding of £31.27 (ie 7.5 pence per m2, ie £6.25 per cut)
- d) To consider proposal to have a new community noticeboard – open access: to decide if to go forward if funding can be sought, and decide location
- e) Grass verge cutting 2023 season – to decide whether to obtain quotations for 2023 season based on instructions for 2022 season

12 CORRESPONDENCE

To consider the following and decide actions where necessary

- i) For Information
 - a. To note general correspondence circulated by email to Cllrs
 - b. Various emails from YLCA circulated to Cllrs
 - c. Various emails regarding new Unitary council sent to Cllrs
 - d. YLCA/NYC Time table for adoption of the parish charter for NYC – note circulated to Cllrs
 - e. NYMNPA/Freedom Camping consultation on 5 van exempted caravan site at Woodhill House, Ugthorpe – note was unable to respond in deadline, and not a planning application
 - f. FOI request Whitby Community Network regarding PC's viewpoint on default 20mph in parish – Clerk responded advising no recorded view point
 - g. NYMNPA/Forestry Commission case Reference FL-012-3172-2022 Crow Wood Phase 1 felling – deadline 23/1/23 – details available <https://www.gov.uk/guidance/consultation-and-the-public-registers> - note unable to respond due to deadline
 - h. Cllrs sent Unitary Council standardised revised ROI form to complete for themselves & partner/spouse and return to Clerk
 - i. Clerk sent copy of December newsletter to British Library as per publication requirements
- ii) For Decision
 - a) NYC Invitation to town and parish councils to submit expressions of interest in managing services and assets on behalf of NYC – deadline 31 March 2023
 - b) NYCC Draft Parish Charter Consultation – deadline 12 April 2023 – to consider and answer survey questionnaire

13 DATE OF NEXT MEETING

i) To decide and confirm the date of the next Ugthorpe & Hutton Mulgrave Parish Council meetings are, subject to Government Covid19 Guidelines and associated cancellation/rescheduling, and as per agreed meeting schedule decided at the Annual Meeting of the Council (18/5/22):

7.00pm Wednesday 3 May 2023 at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting