

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that a Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held on Wednesday 4 December 2024, at 7.15pm at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

AGENDA

- 1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE REASONS WHERE NECESSARY**
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
 - i) None
- 3 TO RECEIVE DECLARATIONS OF INTEREST**
 - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
 - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business
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- 4 UNITARY COUNCIL & REPRESENTATIVE REPORTS**

To consider the following and decide actions where necessary

 - i)
 - a) To receive reports from Parish Council Representatives on attending recent meetings/events (if applicable)
 - b) NYMNPA Annual Parish Training Event 25/9/24 – feedback from Cllr EJ to be received, note PPT already circulated by NYMNPA for Cllrs attention, and to consider completion of associated survey
 - ii) To receive reports from Unitary Councillor on relevant items (if applicable)
- 5 PUBLIC SESSION**

To receive comments from the public and councillors with a prejudicial interest. Rules for the Public Participation Session to be adhered (maximum time for session 15 minutes, with each speaker allowed 3 minutes)
- 6 POLICE MATTERS**

To receive any reports from the Police
- 7 MINUTES**
 - i) To consider the accuracy of the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 4 September 2024 for approval and signing.
- 8 REPORT ON MATTERS ARISING FROM THE LAST MEETING**

To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed under another agenda item

 - 1) NYC Highways reported issues from previous meeting(s): to consider any feedback if received
- 9 PLANNING MATTERS**

To receive reports on and consider the following planning issues and decide action where necessary:

 - i) NYMNPA**
 - a) NYM/2024/0715 Biggin House Farm – erection of agricultural grain storage and livestock (sheep) building
 - ii) NYC**
 - a) None
 - iii) Other Public Body**
 - a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:
NYMNPA: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Or via the Parish Council Website: <http://ugthorpeparishcouncil.org.uk/>
- 10 FINANCE**

To consider the following and decide actions where necessary

 - 1) To receive the payment schedule and approve payment of the invoices detailed
 - 2) Barclays Bank
 - a) Bank Correspondence – to receive any latest correspondence and feedback updates
 - 3) To receive latest 2024/2025 bank reconciliation & financial statement, – to review and approve, and note bank balance at 31/10/24 is £3481.29
 - 4) To note receipt of the 2nd installment of the 2024/25 Model Agreement Monies of £1204.03

- 5) To discuss and decide how to spend any outstanding Model Agreement Funds for the 2024/25 financial year
- 6) NYC Model Agreement 2025/2026
 - a) To receive update on NYC Model Agreement 2025/2026 & beyond
 - b) To approve Model Agreement 2025/26 Estimate amount of £2470.66 – note unable to change amount as set by NYC
- 7) To receive, consider and approve the updated 3 year Budget
- 8) To review and decide on the 2025/2026 Precept
- 9) NJC 2024/25 Pay Increase – to note Local Govt Pay increase agreed. SCP 13 to increase from £13.97 to £14.60 per hour

11 PARISH MAINTENANCE

To consider the following and decide actions where necessary

- a) Monitoring of Footpaths
 - i) To receive reports on any issues and decide action as necessary
- b) Monitoring of Assets – to receive information on the following:
 - i) General –
 - a) To receive reports on any issues relating to Parish Council Assets
 - b) Laptop replacing before October 2025 due to not transferrable to Windows 11 – approx. monies required detailed in budget
- c) NYC & Highways issues
 - i) to receive reports on any issues and decide action as necessary
 - ii) Clerk reported S11 street light not working
 - iii) Note notification received from NYC of various roadworks – circulated to Cllrs
- d) Grass Verge Cutting (funded by Model Agreement) 2025 season: to decide whether to go out for quotations for 2025 only due to uncertainty of Model Agreement 2026 onwards - based on instructions for 2022 season

12 POLICIES

- a) None

13 CORRESPONDENCE

To consider the following and decide actions where necessary

- i) For Information
 - a. To note general correspondence circulated to Cllrs
 - b. Various emails from YLCA circulated to Cllrs
 - c. Various emails from NYC circulated to Cllrs
 - d. PC Website/Noticeboards – Clerk updated with various consultations and information received from NYC, NYMNPA and other third parties, and also circulated to Cllrs
- ii) For Decision
 - a) YLCA – Royal Garden Party 2025 Nomination – to decide if to nominate a councillor who has given outstanding service to the community

14 DATE OF NEXT MEETING

- i) To decide and confirm the date of the next meetings are as per agreed meeting schedule decided at the Annual Meeting of the Council (1/5/24)

7.00pm-7.15pm Wednesday 5 March 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 7 May 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting