

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that a Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held at 7.15pm on Wednesday 6 March 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL (following the Annual Parish Meetings 7.00pm-7.15pm) and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

Attendees to comply with any venue, parish council and Government Covid19 requirements

AGENDA

- 1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE WHERE NECESSARY**
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
 - i) None
- 3 TO RECEIVE DECLARATIONS OF INTEREST**
 - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
 - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business
- 4 UNITARY COUNCIL & REPRESENTATIVE REPORTS**

To consider the following and decide actions where necessary

 - i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
 - ii) To receive reports from Unitary Councillor on relevant items (if applicable):
- 5 PUBLIC SESSION**

To receive comments from the public and councillors with a prejudicial interest. Rules for the Public Participation Session to be adhered (maximum time for session 15 minutes, with each speaker allowed 3 minutes)
- 6 POLICE MATTERS**

To receive any reports from the Police
- 7 MINUTES**

To consider the accuracy of the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 6 December 2023 for approval and signing.
- 8 REPORT ON MATTERS ARISING FROM THE LAST MEETING**

To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed under another agenda item

 - 1) Dog Waste/Litter Bin, Mill Hill – reported by Clerk under delegated powers: Note NYC sited bin near seat at the start of January, dog warden to review placing awareness stickers nearby
 - 2) Reporting Footpath Issues: Note Clerk placed notice on noticeboards providing contact details for residents
 - 3) NYC Highways Water Surface Issues: Note further feedback received that NYC will deal with the previously reported surface water issues as best as can within the constraints NYC have to work within
- 9 PLANNING MATTERS**

To receive reports on and consider the following planning issues and decide action where necessary:

 - i) NYMNPA**
 - a) NYM/2023/0741 Woodhall Farm, Ugthorpe – use of land for siting of one glamping pod for holiday letting purposes (retrospective): unable to respond due to deadline and determination date of 11/1/24. No quorate feedback from Cllrs received enabling Clerk to use delegated powers to respond
 - b) NYMNPA Dark Skies Supplementary Planning Document – note now adopted by NYMNPA
 - c) NYM/2024/0022 Meadowcroft Cottage – formation of internal access track with steps. Determination Date 4/3/24
 - ii) NYC**
 - a) None
 - iii) Other Public Body**
 - a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: <http://ugthorpeparishcouncil.org.uk/>

10 FINANCE

To consider the following and decide actions where necessary

- 1) NYC Model Agreement Monies 2023/2024 balance unspent – to discuss and decide on options to spend outstanding funds before the 31 March 2024
- 2) To receive the payment schedule and approve payment of the invoices detailed
- 3) Barclays Bank
 - a) Bank Correspondence – to receive latest correspondence and feedback updates
- 4) To receive Latest 2023/2024 bank reconciliation and financial statement – to review and approve
- 5) To approve the Asset Register (for inclusion in the AGAR)
- 6) To note YLCA/NALC advice that S137 expenditure limit for 2024/2025 is £10.81 per electorate

11 PARISH MAINTENANCE

To consider the following and decide actions where necessary

a) Monitoring of Footpaths

- i) To receive reports on any issues and decide action as necessary
- ii) Various footpath issues reported December 2022: Note informed by NYMNPA that working through

list

iii) Note 14/12/23 received NYC Confirmed Order Notification for Highways Act 1980 Public Path Diversion Order Application SCAR-2020-01-DO Mulgrave Farm (Bridleyway No 30.53/034 & 30.53/031) and Clerk placed on noticeboards as requested by NYC

b) Monitoring of Assets – to receive information on the following:

i) General –

- a) To receive reports on any issues and decide as necessary
- ii) Retrospective Street Furniture & Tree Licences: To receive update on legalising assets in NYC verges due to no licences in PC records, when reviewed before archiving, and following confirmation that none held by NYC
- iii) PC Noticeboards – obtaining key held by third party & retention by Cllr SP as spare keyholder: to receive update
- iv) Pinfold – fallen tree branch: To note under delegated powers Clerk requested S4W team to remove and site next to origin tree

c) NYC & Highways issues

- i) to receive reports on any issues and decide action as necessary
- ii) Highway Asset Management Correspondence Urban Grass Cutting 2024/25: to consider increased offer from 7.5pence per m2 to 8pence per m2 to undertake urban highway visibility splay grass cutting 5 times per year ie Total Funding Offer = £33.35 (£6.67 per cut) to undertake grass cutting 5 times per year

d) Grass Verge Cutting (funded by Model Agreement) 2024 season: to decide whether to go out for quotations for 2024 season based on instructions for 2022 season

12 POLICIES

- a) To review and adopt the Biodiversity Policy (YLCA Model Template)
- b) To review and adopt the Vexatious Policy (YLCA Model Template)

13 CORRESPONDENCE

To consider the following and decide actions where necessary

i) For Information

- a. To note general correspondence circulated to Cllrs
- b. Various emails from YLCA circulated to Cllrs
- c. Various emails from NYC circulated to Cllrs
- d. Three information requests by same MOP on various issues during Dec 23 & Jan 24, circulated to Cllrs together with Clerk responses
- e. Request by UVCF Treasurer for PC support to their application for funding to take on lease of St Anne's Hall – circulated to Cllrs together with Clerk response that requested further clarification
- f. PC Website/Noticeboards – Clerk updated with various consultations and information received from third parties

ii) For Decision

- a) None

14 DATE OF NEXT MEETING

i) To decide and confirm the date of the next meetings are, subject to Government Covid19 Guidelines and associated cancellation/rescheduling, as per agreed meeting schedule decided at the Annual Meeting of the Council (3/5/23)

7.00pm Wednesday 1 May 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting