

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that a Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held on **Wednesday 6 September 2023, at 7.15pm**, at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe YO21 2BL and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

Attendees to comply with any venue, parish council and Government Covid19 requirements

AGENDA

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE WHERE NECESSARY**
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
 - i) None
- 3 **TO RECEIVE DECLARATIONS OF INTEREST**
 - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
 - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business
- 4 **UNITARY COUNCIL & REPRESENTATIVE REPORTS**

To consider the following and decide actions where necessary

 - i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
 - ii) To receive reports from Unitary Councillor on relevant items (if applicable):
- 5 **PUBLIC SESSION**

To receive comments from the public and councillors with a prejudicial interest. Rules for the Public Participation Session to be adhered (maximum time for session 15 minutes, with each speaker allowed 3 minutes)
- 6 **POLICE MATTERS**

To receive any reports from the Police
- 7 **MINUTES**

To consider the accuracy of the minutes of the Annual Meeting of the Council and the ordinary Ugthorpe & Hutton Mulgrave Parish Council meeting held on 3 May 2023 for approval and signing.
- 8 **REPORT ON MATTERS ARISING FROM THE LAST MEETING**

To receive information on the following ongoing issues that required action at previous meeting and decide further action where necessary, if not detailed under another agenda item

 - 1) None
- 9 **PLANNING MATTERS**

To receive reports on and consider the following planning issues and decide action where necessary:

 - i) NYMNPAs**
 - a) NYM/2023/0412 – Low Moor House – variation of Condition 7 NYM/2020/0206/FL gates to be set back 6 metres rather than 12 metres. Determination Date 23/8/23. Under delegated authority and following quorate feedback from Cllrs, Clerk advised NYMNPAs No Objections to this application
 - b) NYM/2023/0447 Ugthorpe Grange – siting of 2 cabins for use in connection with equestrian holidays with associated parking and package treatment plant. Determination Date 5/9/2023. Under delegated authority and following quorate feedback from Cllrs, Clerk advised NYMNPAs No Objections to this application
 - c) NYMNPAs Parish Training Event 10/10/23 – details TBC – to decide if Cllr to attend
 - ii) NYC**
 - a) None
 - iii) Other Public Body**
 - a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:
NYMNPAs: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Or via the Parish Council Website: Details to be forthcoming
- 10 **FINANCE**

To consider the following and decide actions where necessary

 - 1) To receive the payment schedule and approve payment of the invoices detailed
 - 2) Barclays Bank
 - a) Bank Mandate – to receive update on adding approved cheque signatories of Cllrs SP & EJ
 - 3) To receive Latest 2023/2024 bank reconciliation and financial statement – to review and approve

11 PARISH MAINTENANCE

To consider the following and decide actions where necessary

- a) Monitoring of Footpaths
 - i) To receive reports on any issues and decide action as necessary
- b) Monitoring of Assets – to receive information on the following:
 - i) General –
 - a) To receive reports on any issues and decide as necessary
 - ii) To receive report from Cllr SB on annual maintenance assessment of Assets
 - iii) Mill Hill Seat front lat replacement/painting – undertaken by S4W
 - iv) Pinfold wooden log seat repairs – completed by S4W
 - v) Bus Shelter Graffiti removal/general clean + tidy – completed by S4W
 - vi) PC Noticeboards Ugthorpe & Hutton Mulgrave – Perspex replacement: to receive update on replacement work and note Clerk under delegated authority authorised replacement at cost of £177.12+VAT
 - vii) PC Noticeboards – key held by third party needs to be taken back in hand
- c) NYC & Highways issues
 - i) to receive reports on any issues and decide action as necessary
 - ii) to note received and circulated various road closure notices from NYC
 - iii) to note under delegated powers Clerk reported potholes on Barry Bank/Grange Road following contact by Cllr (NYC ref: CAMS issue number 74089 – Surface potholed, Scarborough\Ugthorpe\30.53.U2297.30)
- d) New community noticeboard – open access: to receive update on installation on “The Common”– undertaken by S4W

12 CORRESPONDENCE

To consider the following and decide actions where necessary

- i) For Information
 - a. To note general correspondence circulated by email to Cllrs
 - b. Various emails from YLCA circulated to Cllrs
 - c. NYMNPA circulated Forestry Commission’s Public Consultation Register for felling Ref FL 012 785 2023 (Grid ref NZ 8331 0894) – parish council unable to respond as deadline 25/5/23
 - d. Note receipt of NYC Parish Charter
 - e. NYC Draft Destination Management Plan Public Consultation – deadline 31/8/23 – parish council unable to respond to deadline, but put on website for general awareness and circulated to Cllrs
 - f. Note NYC Managing Speed Limit Strategy received and circulated to Cllrs – link to proposals on PC website
- ii) For Decision
 - a) NYC Local Transport Plan Consultation – to decide if to respond and how to respond

13 DATE OF NEXT MEETING

- i) To decide and confirm the date of the next meetings are, subject to Government Covid19 Guidelines and associated cancellation/rescheduling, as per agreed meeting schedule decided at the Annual Meeting of the Council (3/5/23)

7.15pm Wednesday 6 December 2023 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL

7.00pm-7.15pm Wednesday 6 March 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 1 May 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting