

**UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL**

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Minutes of the meeting held at  
7.30pm on Wednesday, 9 January, 2018  
at St Anne's Hall, Ugthorpe

Present: Cllrs S Brown, R Clay, S Stroyd, M Chapman and K Thwaite;  
J Jacques-Hall, Clerk and L Fletcher, retiring Clerk.

1. To receive apologies for absence and approve reasons for absence:

None.

2. Declarations of interest in respect of the following agenda items:

None.

**3. MINUTES OF THE LAST MEETING**

The minutes were read, agreed a correct record and signed, proposed by Cllr K Thwaites and seconded by Cllr R Clay.

**4. MATTERS ARISING**

None.

**5. POLICE REPORTS**

Reports for November and December

**6. PUBLIC PARTICIPATION - members of the public are invited to address the Council**

None present.

**7. PLANNING APPLICATIONS**

**7.1 NYM/2017/0812/FL Application for proposed educational facilities for adults with learning difficulties comprising change of use of land, construction of building to provide 2 no. of classrooms, kitchens, WC/shower/office areas, biomass boiler and pellet store, erection of stable block, full demolition of exterior building and extension to agricultural building together with creation of manege at Meadowcroft, Ugthorpe. Grid Reference 478687 511814. Supported.**

**PLANNING DECISIONS**

None.

Signed: ..... Chairman

Date: .....

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**8. FINANCE****Actioned by:**

8.1 Bank Statement for 01.11.17 to 31.12.17, balance awaited.

8.2 SBC – Model Agreement and Parish Precept, the Model Agreement figures were agreed acceptable and it was agreed to raise the Parish Precept by 2%. The Clerk to return both documents to SBC. **JJ-H**

8.3 HMRC – important changes, noted.

8.4 Debit – Ingham and Co, payroll services for 2<sup>nd</sup> and 3<sup>rd</sup> quarter 2017, £78.00, cheque no 338, proposed by Cllr M Chapman and seconded by Cllr S Stroyd. **JJ-H**

**9. ITEMS FOR DISCUSSION**

9.1 Highways issues:

9.1.1 Berry Banks to Grange Farm un-adopted road, very large potholes, reported to Highways, may be NYMNPA responsibility, ongoing.

9.1.2 Bus shelter, offsets forcing pedestrians onto A171, request made to Highways to lay pipes and cover with soil, PC offered to action the cutting of a path through the grass to the shelter. Positive response, ongoing.

9.2 Street light off, to be reported. **JJ-H**

9.3 Clerk replacement, Joanne Jacques-Hale employed as new Clerk.

9.4 Contract of employment, hours, accountant. To be discussed at next meeting. Training CiLCA Course £99 + VAT. To share costs with Mickleby PC. **JJ-H**

9.5 Purchase of laptop, scanner/printer and external hard drive, prices to be obtained. **JJ-H**

9.6 Filing cabinet, now working again.

9.7 Website, costs to be explored, basic site should be adequate. **JJ-H**

9.8 Broadband, unsatisfactory service, Cllr John Nock to be asked to investigate. **JJ-H**

**10. CORRESPONDENCE**

10.1 NHS – Hambleton, Richmondshire and Whitby Clinical Commissioning Group – Remodelling of Whitby Hospital, paperwork unavailable.

10.2 NHS – Hambleton, Richmondshire and Whitby Clinical Commissioning Group – Whitby Outpatients, paperwork unavailable.

10.3 SAAA – Notifications of external auditor appointments for the 2017/18 financial year, paperwork unavailable.

10.4 NYMNPA – Community Grants, noted.

10.5 Fields in Trust, noted.

10.6 NYCC/NYMNPA – Minerals and Waste Plan, noted.

**11. PUBLICATIONS**

11.1 “Clerks and Councils Direct”.

Signed: ..... Chairman

Date: .....

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**12.FORTHCOMING MEETINGS/EVENTS**

12.1 Sirius Minerals Liaison Group forum at 1.00pm on Monday, 22 January at Sneaton Castle.

**13. MINUTES OF MEETINGS**

None received.

**14.ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING**

**15.CHAIRMAN'S QUESTION**

15.1 A minute's silence was held for Mrs Catherine White.

15.2 Parking, no improvement following flyer distribution, the retiring Clerk to follow up. **LF**

15.3 Speeding, ongoing.

15.4 Dog fouling, SBC Dog Warden to be informed. **JJ-H**

15.5 Land slipping near Birkhead, Hutton Mulgrave. **LF**

15.6 A new Minute Book to be purchased. **JJ-H**

15.7 Mrs Lucy Fletcher was thanked for her time served as parish clerk to Ugthorpe and Hutton Mulgrave parish council.

**DATE OF NEXT MEETING**

It was agreed meetings would continue to be held on the first Wednesday of the month, every other month, starting in January. The next meeting would therefore be held on Wednesday, 7 March 2018.

If any planning or urgent business needs to be discussed then a meeting will be arranged for Wednesday, 7 February 2018.

Signed: ..... Chairman

Date: .....