

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Minutes of the proceedings of the Meeting of Ugthorpe & Hutton Mulgrave Parish Council held on **Wednesday 1 March 2023 at 7.15pm (following the Annual Parish Meeting 7.00-7.12pm)** at Meadowcroft Ugthorpe Ltd Meeting Room, Ugthorpe YO21 2BL and pursuant to Summons

Present:

Councillor S Parkes (Chairman) in the Chair; Cllrs S Brown, M Chapman, J A Gallon, N Henderson & E Jowsey

Also present were: V J Pitts (Clerk)

Action
by

1 APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED

None

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None

3 DECLARATIONS OF INTEREST

i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests: None

ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None

4 BOROUGH, COUNTY & REPRESENTATIVE REPORTS - the following were discussed and decided upon.

SBC and County Cllr representatives not present

i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
a) None

ii) To receive reports from Borough and County Councillors on relevant items (if applicable):
a) Noted various updates received from County Cllr D Chance, nothing from Borough Cllrs

5 PUBLIC SESSION

Following issues were raised

a) None

6 POLICE MATTERS

The Police representative was not present, no monthly reports received.

7 MINUTES

RESOLVED to approve the the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 7 December 2022

VJP

8 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues that required action at the last meeting were considered, discussed and further action decided where necessary

1) Footpath gate opposite Biggin House, Ugthorpe in disrepair – Clerk reported to NYMNPA and they will liaise with the landowner

2) Footpath issues highlighted by Cllr EJ – Clerk reported to NYMNPA

3) NYCC issues – streetlights, water running on Mill Lane – Clerk reported to NYCC

9 PLANNING MATTERS

The following were discussed and decided upon:

i) NYMNPA

a) None

ii) SBC

a) None

iii) Other Public Body

a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:

NYMNPA:

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Or via the Parish Council Website: Details to be forthcoming

10 FINANCE

VJP

To consider the following and decide actions where necessary

1) To receive the payment schedule and approve payment of the invoices detailed: included invoice from Archers Joinery of £300 inc VAT to undertake manufacture of oak slatted bench top for Pinfold Seat, instructed by Clerk following resolution at last meeting.

RESOLVED to approve

2) Barclays Bank

a) Bank Mandate – to receive update on adding approved cheque signatories of Cllrs SP & EJ: Clerk outlined that correspondence received stating authorisation not signed by Chairman, Clerk responded stating only 2 current signatories on mandate allowed to sign and one of additional signatories required is the Chairman. Additionally further correspondence received advising that account on hold to new products due to incomplete additional information, Clerk responded that all details had been provided; however, wrong form sent. Awaiting further correspondence

3) To receive latest Qtr bank reconciliation and financial statement, review and approve:

RESOLVED to approve

4) To note bank account balance at 31/1/23 of £3138.11: Noted

5) To approve the Asset Register (for inclusion in the AGAR): RESOLVED to approve

6) To note Clerk obtaining EL/PL Insurance Quotes for decision at May meeting: Noted

11 PARISH MAINTENANCE

To consider the following and decide actions where necessary

a) Monitoring of Footpaths

- i) To receive reports on any issues and decide action as necessary: No issues raised

b) Monitoring of Assets

i) General –

- a) To receive reports on any issues and decide as necessary: None

- b) Noticeboards – Perspex: Clerk in process of getting replaced - Noted **VJP**

- ii) Pinfold Stone Wall: To receive estimates for work to be undertaken and, decide what further action to be taken: RESOLVED to accept quote by N Coldbeck of £600 (inc VAT) to undertake 10 metres from left of gate to corner of top wall. **VJP**

RESOLVED Clerk to proceed with project to completion and a) pursue funding in first instance and b) if funding not available to still get works completed.

RESOLVED Cllr SP to put up some security fencing to block entrance to Pinfold on grounds of safety

- iii) Mill Hill Seat front lat replacement – Noted following Clerk approach, Anglo American sponsored Skills4Work Team to replace/paint when fair weather (FOC) **VJP**

- iv) Pinfold wooden log seat repairs – Clerk to update: seat topper manufactured, S4W team to clean off seat and attach FOC when weather improves **VJP**

- v) Bus Shelter Graffiti – under delegated powers Clerk asked the Skills4Work Team (sponsored by Anglo American) to investigate if reparation works can be undertaken (FOC): Note that S4W team to undertake FOC when weather permits **VJP**

c) NYCC & Highways issues

- i) to receive reports on any issues and decide action as necessary:

- Cllr SB to report direct the pothole outside property entrance

- ii) Urban Grass Cutting: currently NYCC undertake urban visibility grass cutting 5 times per year, to decide if parish council to undertake at a funding of £31.27 (ie 7.5 pence per m2, ie £6.25 per cut): RESOLVED not to undertake and take up funding option **VJP**

- d) To consider proposal to have a new community noticeboard – open access: to decide if to go forward if funding can be sought, and decide location: RESOLVED Clerk to proceed subject to potential funding to purchase new by AngloAmerican or built by S4W team. RESOLVED location to be on Common Land adjacent CoE Church that is under responsibility of the parish council **VJP**

- e) Grass verge cutting 2023 season – to decide whether to obtain quotations for 2023 season based on instructions for 2022 season: RESOLVED to proceed with contractor from 2022 season for 2023 season only, subject to cost being the same **VJP**

12 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Information

- a. To note general correspondence circulated by email to Cllrs
- b. Various emails from YLCA circulated to Cllrs
- c. Various emails regarding new Unitary council sent to Cllrs
- d. YLCA/NYC Time table for adoption of the parish charter for NYC – note circulated to Cllrs
- e. NYMNPA/Freedom Camping consultation on 5 van exempted caravan site at Woodhill House, Ugthorpe – note was unable to respond in deadline, and not a planning application
- f. FOI request Whitby Community Network regarding PC's viewpoint on default 20mph in parish – Clerk responded advising no recorded view point
- g. NYMNPA/Forestry Commission case Reference FL-012-3172-2022 Crow Wood Phase 1 felling – deadline 23/1/23 – details available <https://www.gov.uk/guidance/consultation-and-the-public-registers> - note unable to respond due to deadline
- h. Cllrs sent Unitary Council standardised revised ROI form to complete for themselves & partner/spouse and return to Clerk
- i. Clerk sent copy of December newsletter to British Library as per publication requirements

ii) For Decision

- a) NYC Invitation to town and parish councils to submit expressions of interest in managing services and assets on behalf of NYC – deadline 31 March 2023: **VJP**
RESOLVED not to submit expressions of interest
- b) NYCC Draft Parish Charter Consultation – deadline 12 April 2023 – to consider and answer survey questionnaire: RESOLVED responses as follows: **VJP**
 - Q2 – neither agree nor disagree; Q3 – strongly disagree; Q4 – strongly disagree Q5 – strongly disagree; Q6 – neither agree nor disagree; Q7 – strongly disagree; Q8 – neither agree nor disagree; Q9 – none; Q10 – No to formally adopting a final version of charter assuming based on principles of draft; Q11 – comments: a) it would have been beneficial to have shown clear comparison between current and proposed services b) Charter trying to control parish councils day to day management

13 DATE OF NEXT MEETING

VJP

- i) To decide and confirm the date of the next meetings are, subject to Government Covid19 Guidelines and associated cancellation/rescheduling, and as per agreed meeting schedule decided at the Annual Meeting of the Council (18/5/22):

RESOLVED the next parish council meetings are:

7.00pm Wednesday 3 May 2023 at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

Meeting finished at 8.25pm

Chairman

Dated