

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Minutes of the proceedings of the Meeting of Ugthorpe & Hutton Mulgrave Parish Council held on **Wednesday 4 December 2024**, held at Meadowcroft Ugthorpe Ltd Meeting Room, Ugthorpe YO21 2BL and pursuant to Summons

Present:

Councillor S Parkes (Chairman) in the Chair; Cllrs S Brown, J A Gallon, N Henderson & E Jowsey

Also present were: V J Pitts (Clerk)

**Action
by**

1 APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED

Received from Cllr M Chapman

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None

3 DECLARATIONS OF INTEREST

i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests: None

ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None

4 UNITARY COUNCIL & REPRESENTATIVE REPORTS

The following were considered and actions decided where necessary as follows:

- i) a) To receive reports from Parish Council Representatives on attending recent meetings/events (if applicable): none
b) NYMNPA Annual Parish Training Event 25/9/24 – feedback from Cllr EJ to be received, note PPT already circulated by NYMNPA for Cllrs attention, and to consider completion of associated survey: Cllr EJ provided verbal feedback. Overall positive event and would recommend to other Cllrs to attend in future. Noted NYMNPA happy to attend future PC meetings if need clarification on issues. Cllr EJ to email survey and resolved to discuss next meeting

**EJ/
VJP**

ii) To receive reports from Unitary Councillor on relevant items (if applicable): none

5 PUBLIC SESSION

Following issues were raised

- No issues raised

6 POLICE MATTERS

The Police representative was not present, recent report read out and noted previous reports circulated. Clerk read response from Police re thefts in area highlighting Operation Alibi reinstated, but that limited in what information can be released in public domain due to ongoing cases

7 MINUTES

- i) To consider the accuracy of the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 4 September 2024 for approval and signing: RESOLVED to approve and sign

VJP

8 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following ongoing issues that required action at previous meeting(s), and not detailed under another agenda item, were considered, discussed and further action decided where necessary

1) NYC Highways reported issues from previous meeting(s): to consider any feedback if received: Clerk provided NYC feedback as follows:

- 30mph sign Ugthorpe: highways officer to investigate
- Calf Hill Crag Wood-Lady Cross (Alder Park to Briscoe Farms) - potholes CRN 585271: Order raised AN100821 for 90m2 of pothole patching in December
- Calf Hill Crag Wood-Lady Cross – broken flood marker CRN 585268: Flood markers

- ordered AN102147, when arrive order to be raised for installation
- Ugthorpe Road/A171 junction – white/black marker posts CRN585274: 10 posts to be renewed AN104503, when received order to be raised for installation
- Low Farm Hutton Mulgrave to Rock Head Farm – poor state of road/potholes CRN585276: AN100814 order issued following annual inspection for 135m2 pothole patching to be completed by end of December
- Ugthorpe Grange to Barry Bank: 2 potholes filled 24/9/24
- Junction of Postgate Way along Meadowcroft Road to Mickleyby: AN83780 pothole patching works completed by 29/10/24
- A171/The Hermitage junction: AN86593 order issued to inlay patch junction bell mouth and completed 31/10/24
- A171/Travellers Rest junction: AN82301 order issued to overlay carriageway, works completed 14/11/24
- Barnby Becks Junction/Ford to Alder Park: AN100840 works order issued following annual inspection for 90m2 of pothole patching, aim for completion by end of December. Additional recent sink hole developed south of Briscoe that NYC are investigating
- Drainage: NYC to investigate current drainage features along roads in the area to re-establish any that have been lost. NYC resources stretched and will have to submit bid for additional funding. Rainfall in May contributed to defects
- Noted that estimate of pothole repairs will be around £20k once completed

9 PLANNING MATTERS

VJP

The following were discussed and decided upon:

i) NYMNP

a) NYM/2024/0715 Biggin House Farm – erection of agricultural grain storage and livestock (sheep) building: RESOLVED No Objections

ii) NYC

a) None

iii) Other Public Body

a) None

10 FINANCE

VJP

The following were discussed and decisions made as follows:

1) To receive the payment schedule and approve payment of the invoices detailed:

RESOLVED to approve

2) Barclays Bank

a) Bank Correspondence – to receive any latest correspondence and feedback updates: Noted following contact by bank with Cllr SB, information confirmed and ID submitted. In hand and awaiting confirmation from bank

3) To receive latest 2024/2025 bank reconciliation & financial statement, – to review and approve, and note bank balance at 31/10/24 is £3481.29: RESOLVED to approve

4) To note receipt of the 2nd installment of the 2024/25 Model Agreement Monies of £1204.03: Noted

5) To discuss and decide how to spend any outstanding Model Agreement Funds for the 2024/25 financial year: RESOLVED

a) £200 to split between ChristChurch & St Annes – cheques to be drawn up for March meeting

b) £200 to spend on planting trees, Rowan and pink Cherry Blossom, on verge opposite current Centenary Tree. RESOLVED Clerk to obtain NYC planting licence for area of verge opposite Centenary Tree to Primrose entrance, and once obtained to get proforma invoice from tree supplier for payment at March meeting. RESOLVED S4W to plant trees. Noted trees need to be 3m from highway

6) NYC Model Agreement 2025/2026

a) To receive update on NYC Model Agreement 2025/2026 & beyond: Noted NYC sent termination notice and 2025/26 will be last year of current version of Model Agreement. NYC to review to develop wider service based proposals, and bring in scheme that aligns with NYC's ambition to provide devolution opportunities for parish councils and provide consistency of operation for services

b) To approve Model Agreement 2025/26 Estimate amount of £2470.66 – note unable to change amount as set by NYC: RESOLVED to approve

7) To receive, consider and approve the updated 3 year Budget: RESOLVED to approve

8) To review and decide on the 2025/2026 Precept: RESOLVED to increase the annual precept from £2100 to £2750, an increase of £650 that equates to an annual precept increase of £4.87 pa for a Band D Property ie from £22.00 to £26.87 pa

9) NJC 2024/25 Pay Increase – to note Local Govt Pay increase agreed. SCP 13 to increase

from £13.97 to £14.60 per hour: Noted

11 PARISH MAINTENANCE

The following were considered and decisions made as follows:

a) Monitoring of Footpaths

i) To receive reports on any issues and decide action as necessary: No issues raised

b) Monitoring of Assets – to receive information on the following:

i) General –

a) To receive reports on any issues relating to Parish Council Assets: No issues raised

b) Laptop replacing before October 2025 due to not transferrable to Windows 11 – approx. monies required detailed in budget: RESOLVED to replace with a max budget of £500

VJP

c) NYC & Highways issues

i) to receive reports on any issues and decide action as necessary:

VJP

• Top of Mill Hill – overgrowing trees obstructing verge (part of highway): RESOLVED Clerk to report to NYC

• Grange Farm to Biggin House Farm – several potholes: RESOLVED Clerk to report to NYC

ii) Clerk reported S11 street light not working: Noted repairs undertaken

iii) Note notification received from NYC of various roadworks – circulated to Cllrs: Noted

d) Grass Verge Cutting (funded by Model Agreement) 2025 season: to decide whether to go out for quotations for 2025 only due to uncertainty of Model Agreement 2026 onwards - based on instructions for 2022 season: RESOLVED to extend current contract and ask if contractor can once again undertake in 2025 under 2022 season instructions and cost of £900+VAT

VJP

12 POLICIES

The following were considered and decisions made as follows:

a) No policies to be considered

13 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Information

a. To note general correspondence circulated to Cllrs

b. Various emails from YLCA circulated to Cllrs

c. Various emails from NYC circulated to Cllrs

d. PC Website/Noticeboards – Clerk updated with various consultations and information received from NYC, NYMNPA and other third parties, and also circulated to Cllrs

ii) For Decision

a) YLCA – Royal Garden Party 2025 Nomination – to decide if to nominate a councillor who has given outstanding service to the community: RESOLVED not to nominate anyone

14 DATE OF NEXT MEETING

VJP

i) To decide and confirm the date of the next meetings are as per agreed meeting schedule decided at the Annual Meeting of the Council (1/5/24):

RESOLVED the next parish council meetings:

7.00pm-7.15pm Wednesday 5 March 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 7 May 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

Meeting finished at 8.30pm

Chairman

Dated