

## UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Minutes of the proceedings of the Meeting of Ugthorpe & Hutton Mulgrave Parish Council held on **Wednesday 4 September 2024**, held at Meadowcroft Ugthorpe Ltd Meeting Room, Ugthorpe YO21 2BL and pursuant to Summons

### Present:

Councillor S Parkes (Chairman) in the Chair; Cllrs S Brown, M Chapman & J A Gallon,

Also present were: V J Pitts (Clerk)

### Action by

- 1 APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED**  
Apologies and reasons for absence from Cllrs N Henderson & E Jowsey: RESOLVED to approve
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**  
None
- 3 DECLARATIONS OF INTEREST**
  - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests: None
  - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None
- 4 UNITARY COUNCIL & REPRESENTATIVE REPORTS**

The following were considered and actions decided where necessary as follows:

  - i) To receive reports from Parish Council Representatives on attending recent meetings (if applicable): None
  - ii) To receive reports from Unitary Councillor on relevant items (if applicable): NYC Cllr D Chance not present and no reports received
  - iii) NYMNPA Annual Parish Training Event – Wednesday 25 September 2024 1700 – 2100, Old Vicarage, Bondgate, Helmsley – to decide if anyone to attend, note one place reserved, and any topics to raise: RESOLVED Cllr EJ to attend **EJ**
  - iv) NYMNPA Northern Area Parish Forum – Wed 2 October 2024 7pm Charltons Community Hall – to decide if someone to attend and issues to raise: RESOLVED not to attend
- 5 PUBLIC SESSION**

Following issues were raised

  - Travellers Rest/A171 junction: still outstanding repairs required
  - Noted some potholes completed but still issues throughout the parish
- 6 POLICE MATTERS**

The Police representative was not present, recent report read out and noted previous reports circulated. RESOLVED to request police representative to be present at December meeting due to recent thefts in the area not been followed up **VJP**
- 7 MINUTES**
  - i) To consider the accuracy of the minutes of the Annual Meeting of the Council and the ordinary Ugthorpe & Hutton Mulgrave Parish Council meeting held on 1 May 2024 for approval and signing: RESOLVED to approve and sign. **VJP**
  - ii) To consider the accuracy of the minutes of the ExtraOrdinary Meeting of Ugthorpe & Hutton Mulgrave Parish Council held on 14 May 2024 for approval and signing to approve and sign: RESOLVED to approve and sign **VJP**
- 8 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**

The following ongoing issues that required action at the last meeting, and not detailed under another agenda item, were considered, discussed and further action decided where necessary

- 1) NYC Highways reported issues from previous meeting(s): to consider any feedback if received:
  - Barry Bank to Ugthorpe Grange: NYC response received advising that some repairs planned to fill potholes and unblock culvert, with the road not being closed for duration of works
  - Noted potholes on previously reported routes still present, though some potholes filled hither and thither – RESOLVED to chase

VJP

## 9 PLANNING MATTERS

The following were discussed and decided upon:

VJP

### i) NYMNPA

- a) NYMNPA Design Code Public Consultation – deadline 31 July 2024: unable to respond, circulated to Cllrs for individual response & placed information on noticeboards/website
- b) NYM/2024/0452 The Cottage, Ugthorpe Lodge – application for erection of car port and gymnasium (retrospective) – deadline 27/8/24 unable to respond
- c) NYM/2024/0524 Burnt House Holiday Park, Ugthorpe – variation of Condition 2 of approval NYM/2016/0528/FL to allow the occupancy of the six approved static caravans for holiday purposes on a year round open season basis: RESOLVED No Objection but with the comment that there is concern regarding excess sewerage over the winter period, due to heavy rainfall, flooding neighbouring land areas. This is currently happening, and having residents in situ all year round may exacerbate the situation further.

### ii) NYC

- a) Note NYC Local Plan consultation to be delayed until early next year following Government Consultation on proposed changes to the National Planning Policy Framework and other changes to the planning system: noted

### iii) Other Public Body

- a) Government National Planning Policy Framework Consultation – deadline 24 September – to consider and decide if wish to respond (can be accessed via PC website): RESOLVED No comment

## 10 FINANCE

The following were discussed and decisions made as follows:

VJP

- 1) To receive the payment schedule and approve payment of the invoices detailed:  
RESOLVED to approve
- 2) Barclays Bank
  - a) Bank Correspondence – to receive any latest correspondence and feedback updates:  
Noted no further correspondence received
- 3) To receive latest 2024/2025 bank reconciliation & financial statement, – to review and approve: RESOLVED to approve

## 11 PARISH MAINTENANCE

The following were considered and decisions made as follows:

- a) Monitoring of Footpaths
  - i) To receive reports on any issues and decide action as necessary: No issues raised
- b) Monitoring of Assets – to receive information on the following:
  - i) General –
    - a) To receive report from Cllr SB on the Annual Maintenance Assessment of Parish Council Assets: Cllr SB advised no issues to report
    - b) To receive reports on any other asset issues and decide as necessary:
      - Noted NYC Waste Signs received, and Clerk put one up in the bus shelter. RESOLVED Cllr SB to erect another NYC sign in the layby before the A171 junction

SB

### c) NYC & Highways issues

- i) to receive reports on any issues and decide action as necessary:
  - RESOLVED to escalate issues raised in public session
  - RESOLVED to report potholes on: Meadowcroft road to Mickleby, Barnby Becks to Alderpark, and at Briscoe
  - Noted outstanding issues from previous reporting, although recognised some pothole filling undertaken
  - , RESOLVED to raise issue of poor cost effectiveness of current programme and suggest two men and a wagon would be simple solution

VJP

to filling more potholes

**12 POLICIES**

**VJP**

The following were considered and decisions made as follows:

a) Revised NALC Model Financial Regulations – to review and approve: RESOLVED to approve and adopt

**13 CORRESPONDENCE**

The following correspondence was received and decisions made as follows:

i) For Information

- a. To note general correspondence circulated to Cllrs
- b. Various emails from YLCA circulated to Cllrs
- c. Various emails from NYC circulated to Cllrs
- d. PC Website/Noticeboards – Clerk updated with various consultations and information received from NYC, NYMNPA and other third parties
- e. Forestry Commissions Public Register for England – FL 012 1474 2024 Hutton Plantation Phase 2 Felling end date 7/8/24 – unable to comment as deadline 7/8/24

ii) For Decision

- a) None

**14 DATE OF NEXT MEETING**

**VJP**

i) To decide and confirm the date of the next meetings are as per agreed meeting schedule decided at the Annual Meeting of the Council (1/5/24):

RESOLVED the next parish council meetings:

7.15pm Wednesday 4 December 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL

7.00pm-7.15pm Wednesday 5 March 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 7 May 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

Meeting finished at 8.00pm

Chairman

Dated