

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Minutes of the proceedings of the Meeting of Ugthorpe & Hutton Mulgrave Parish Council held on **Wednesday 6 December 2023 at 7.15pm**, held at Meadowcroft Ugthorpe Ltd Meeting Room, Ugthorpe YO21 2BL and pursuant to Summons

Present:

Councillor S Parkes (Chairman) in the Chair; Cllrs S Brown, J A Gallon & E Jowsey

Also present were: V J Pitts (Clerk) & 1 MOP

**Action
by**

- 1 APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED**
Apologies received from Cllrs M Chapman & N Henderson
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
None
- 3 DECLARATIONS OF INTEREST**
 - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests: None
 - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None
- 4 UNITARY COUNCIL & REPRESENTATIVE REPORTS**

The following were considered and actions decided where necessary as follows:

 - i) To receive reports from Parish Council Representatives on recent meetings (if applicable): None
 - ii) To receive reports from Unitary Councillor on relevant items (if applicable):
 - Noted no reports received and Unitary Cllr not present
- 5 PUBLIC SESSION**

Following issues were raised

 - i) A member of the public raised a number of issues relating to matters in the parish. The comments were noted.
 - ii) Dog waste bin at the top of Mill Hill requested by resident – Clerk advised could investigate under delegated powers.
- 6 POLICE MATTERS**

The Police representative was not present, any previous monthly reports received circulated, current report read out and noted.
- 7 MINUTES**

RESOLVED to approve the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 6 September 2023
- 8 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**

The following ongoing issues that required action at the last meeting, and not detailed under another agenda item, were considered, discussed and further action decided where necessary

 - 1) No issues

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9 PLANNING MATTERS

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The following were discussed and decided upon:

i) NYMNPA

a) NYM/2023/0668 – Holly Cottage & Willow Cottage Postgate Way, Variation of Condition 3 of planning NYM/2007/0902/FL to broaden wording of local occupancy condition: unable to respond due to deadline and determination date of 1/12/23. No quorate feedback from Cllrs received enabling Clerk delegated powers to respond

b) NYM/2023/0641 – Eden House, erection of agricultural livestock building with feed passage and straw storage area (retrospective): RESOLVED No Objection

c) NYMNPA Dark Skies SPD consultation on Consultation Statement – Extension request granted. Consultation available at: RESOLVED No comments

ii) NYC

a) None

iii) Other Public Body

a) None

10 FINANCE

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The following were discussed and decisions made as follows:

1) To receive the payment schedule and approve payment of the invoices detailed:

RESOLVED to approve

2) Barclays Bank

a) Bank Mandate – to receive update on adding approved cheque signatories of Cllrs SP & EJ: Clerk confirmed addition of Cllrs SP & EJ now complete, making a total of 4 signatories on the account. Barclays sent another letter requesting further information, Clerk passed to Cllr SB to ring and ascertain.

3) To receive Latest 2023/2024 bank reconciliation and financial statement – to review and approve: RESOLVED to approve

4) To note receipt of 2nd installment of 2023/24 Model Agreement of £1132.67 on 29/9/23: Noted

5) To receive and approve updated 3 year Budget: RESOLVED to approve

6) To review and decide on the 2024/2025 Precept: RESOLVED to increase from £2000 to £2100, giving a 4.96% increase equivalent to £1.04 on a Band D

7) NJC 2023 2024 Pay increase – noted Clerk's salary SCP 13 to increase from £12.97 to £13.97 per hour, and backdated to 1/4/23 (on payment schedule)

8) NYC honouring previous SBC Model Agreement in 2024/25 financial year whilst review undertaken: to approve estimate amount of £2408.05 (note that cannot change this amount): RESOLVED to approve

11 PARISH MAINTENANCE

The following were considered and decisions made as follows:

a) Monitoring of Footpaths

i) To receive reports on any issues and decide action as necessary: Noted not recently reviewed. RESOLVED that a notice be put on the noticeboard providing residents with contact details of who to report footpath issues to **VJP**

ii) FP 30.53/029/1 – gates near Primrose Farm: Clerk reported to NYMNPA – noted Ranger to liaise with landowner

b) Monitoring of Assets – to receive information on the following:

i) General –

a) To receive reports on any issues and decide as necessary: Noted not recently reviewed, but feedback will be given at March 2023 meeting **SB**

ii) PC Noticeboards Ugthorpe & Hutton Mulgrave – Perspex replacement: Noted completed

iii) PC Noticeboards – obtaining key held by third party & retention by Cllr SP as spare keyholder: to receive update: Noted work in progress **SP**

iv) Buff Head Seat – strimming back vegetation by S4W: Noted work undertaken by individual not S4W team

v) Bus Shelter – removing litter by S4W: Noted completed, but ongoing issue

vi) New Community Noticeboard – open access: Noted work completed on additional securing stakes (painted to match), Coronation lettering in place and Clerk provided notice detailing locking mechanism instructions. Noted Clerk sent information to Whitby Gazette for publication.

c) NYC & Highways issues

i) to receive reports on any issues and decide action as necessary

a) Direction Sign Hutton Mulgrave –following report received Clerk forwarded issue to NYC under delegated powers; noted completed w/c 6/11/23.

ii) Noted road closure information received by NYC and circulated to Cllrs

iii) Following issues reported to NYC after September meeting and report received by Clerk from Cllr JAG, to receive updates if applicable: **VJP**

a. Ugthorpe - Barry Bank Road: trees past the pond near Barry Bank Farm overhanging and obstructing the highway: Clerk reported to NYC, no further update

b. A171/The Hermitage junction (near Ugthorpe): broken up and raised: Clerk reported to NYC, response that does not meet intervention levels

c. A171/Ugthorpe Rails junction to Lealholm heading to Woodhill House - numerous potholes in varying states: Clerk reported to NYC, response that patching works completed 13th October

d. Ugthorpe Road junction with road to Mickleby heading to Bob Beck: i) water runs all way down from where gutter runs out at 2nd gateway down ii) surface poor with many potholes: Clerk reported to NYC, response that cannot install new drainage system and needed further location details of potholes. Clerk advised potholes on whole section of road.

e. Ugthorpe Road opposite Mill Hill Farm: standing water following heavy rainfall: Clerk reported to NYC, response that will visit following heavy rain, but do not have financial resources to reprofile or install new drainage

f. Ugthorpe Road to Barnby Becks: water runs down the road in times of heavy rainfall (previously reported): Clerk reported to NYC, response that they could not find location. Clerk provided map.

g. Hutton Mulgrave Road Briscoe Farm to Alderpark: poor surface with water running along road: Clerk reported to NYC, response that water will run down road towards beck and do not have resources to install new drainage system; road surface to be assessed during next cyclic safety inspection

h. Hutton Mulgrave - Rock Head Farm entrance to Allerton Head i) poor surface/bad potholes and ii) standing water opposite entrance to Rock Head following rainfall: Clerk reported to NYC, response that they could not find location and that Skelder road inspected annually. Clerk provided map.

RESOLVED for Clerk to feedback to NYC that in relation to e) suggest digging channel into adjacent ditches and clear drains and f) suggest digging out ditches and culverts

12 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Information

- a. To note general correspondence circulated by email to Cllrs
- b. Various emails from YLCA circulated to Cllrs
- c. NYC Consultation on Polling Stations 16/10 to 13/11 – Clerk circulated to Cllrs and put on website and noticeboards
- d. NYC Policy on Recharging Parish By Elections from April 2024 – circulated to Cllrs
- e. NYC Parish Precept arrangements letter 2024/2025 – circulated to Cllrs
- f. Member of public asking if the PC wished to take over Facebook Page for Ugthorpe Village Hall – Clerk advised no as it is a separate entity
- g. NYC Local Plan – advised that NYC will be shortly preparing a new Local Plan for the whole authority's planning area and will be providing PC's with an account/password

ii) For Decision

- a) NYC Housing Strategy Consultation deadline 11 December – on website, access available <https://www.northyorks.gov.uk/your-council/consultations-and-engagement/current-consultations/draft-housing-strategy-consultation>: to decide if/how to respond: RESOLVED not to comment
- b) Citizens Advice – request for funding: to consider and decide if to donate monies under S137 power: RESOLVED not to donate monies
- c) NYC Lets Talk Budget Consultation deadline 18 December – on website, noticeboard, circulated to Cllr, access available <https://www.northyorks.gov.uk/your-council/consultations-and-engagement/lets-talk-north-yorkshire> to decide if/how to respond: RESOLVED not to comment
- d) NYC Consultation on the Draft Statement of Community Involvement – to decide whether to respond and how. Deadline 22/12/23. Circulated to Cllrs, on website, access via <https://www.northyorks.gov.uk/your-council/consultations-and-engagement/current-consultations/statement-community-involvement-consultation>: RESOLVED not to comment

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13 DATE OF NEXT MEETING

i) To decide and confirm the date of the next meetings are, subject to Government Covid19 Guidelines and associated cancellation/rescheduling, and as per agreed meeting schedule decided at the Annual Meeting of the Council (3/5/23):

RESOLVED the next parish council meetings are:

7.00pm-7.15pm Wednesday 6 March 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 1 May 2024 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

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Meeting finished at 8.13pm

Chairman

Dated