

The parishes of Ugthorpe and Hutton Mulgrave Grave Parish Council.

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Minutes of the parish council meeting 7th March rescheduled and held at 7.30pm on Wednesday 21st March, 2018, at St Anne's Hall, Ugthorpe.

Present : Chairman Cllr S. Brown, Cllr A.R. Clay., Cllr S. Stroyd., Cllr M. Chapman., and Cllr K. Thwaites.
Parish Clerk J. Jacques-Hale.

Minutes

1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

A minute's silence was held for the long standing Cllr John White.

Apologies where received for parish clerk absence on the 7th march 2018.

2. TO RECEIVE DECLARATIONS OF INTEREST, Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the Council's Code of Conduct or member's Register of Interests.

None received

3. MINUTES To consider the accuracy of the minutes of Ugthorpe Group Parish Council meeting held on 6th February 2018 for approval and signing.

Read, approved and signed proposed Cllr S. Brown and seconded Cllr S.Stroyd

4. MATTERS ARISING FROM PREVIOUS MEETING

To receive information on the following ongoing issues and decide further action where necessary:

- 4.1 Dog fouling- Reported to SBC dog warden to inspect and decide whether more signs should be put up. Also website details circulated for any future incidences to be reported. Propose putting details on parish council notice board. - Noted and approved placed on Ugthorpe's parish council notice board.
- 4.2 Unsatisfactory Broadband - ongoing to be investigate.
- 4.3 Monitoring and waiting further developments from highways regarding Drainage issues at the bus stop on A171.
- 4.4 Parking - highways - Inconsiderate parking policy - Monitoring invite rural PC to meeting on 02.05.18
JJH
- 4.5 New parish clerk contract of employment to be discussed and agreed - hours so far accountant chosen to undertake PAYE. - Contract read approved and accepted
- 4.6 Accountant to be sourced **JJH**
- 4.7 Purchase of laptop, scanner /printer and external hard drive, Microsoft office. Computer Dr to install and Cheque 341 issued for payment of £648.00, proposed S. Brown and seconded M. Chapman
- 4.8 Basic website costing quote, to discussed and organized ready for transparency funding - Quotes discussed and agreed chosen designer Jack Barber to be contacted and arrangements made for design to start. **JJH**
- 4.9 Application for Transparency funding to be discussed to cover costs of website (closing date 12.02.18)- Resolved
- 4.8 New minute book -Resolved
- 4.9 Bellwood Trust Charity- J. Jefferson invited to attend meeting to discuss Bellwood Trust Charity 02.05.18. **S. B**
- 4.10 Pinfold gatepost- resolved -Mr Gallon to supply and refit gate post free of charge

5. POLICE MATTERS To receive any reports from the Police.

- 5.1 Rural police officer Neil Cholmondeley invited to attend the meeting- unavailable to be re-invited
- 5.2 March Police report for parish councils received and circulated. Read and noted.
- 5.3 PCC - £3 million into North Yorkshire Police's Force Control Room over the next two years. Noted

6. REPRESENTATIVES, BOROUGH AND COUNTY COUNCILLOR.

- Cllr John Nocks and Cllr Marian Watson invited to attend the meeting 02.05.18

Signed Cllr S.Brown

Date:.....

7. PUBLIC PARTICPATION - PARISHIONER MATTERS To receive comments from the public and councilors with a prejudicial interest.

- None

8. PLANNING APPLICATIONS:

- None

9. FINANCE To consider the following and decide actions where necessary:

To approve payment of the invoices as per payment schedule

- 9.1 30-12-2017 End balance £3,628.91 Noted
- 9.2 Cheque 100334 £214.00 debit Christ church PCC verge cutting - Noted
- 9.3 Cheque 100336 £214.97 debit Adam Robson St Anne's grass cutting - Noted
- 9.4 Cheque 100337 £99.00 Mrs M Gallon seat maintenance - Noted
- 9.5 Cheque 100338 Ingham & Co £78.00 - Noted
- 9.6 Cheque 100339 £116.90 Mickleby Group PC- Noted
- 9.7 31.01.2018 end balance 2,906.04 - Noted
- 9.8 Cheque 100340 issued for parish clerks invoice of hours worked December 2017- February 2018- £470.07, Accepted and approved proposed Cllr S. Brown seconded Cllr M. Chapman
- 9.10 Cheque 100341 issued for payment of £648.00, proposed S. Brown and seconded M. Chapman

10. ITEMS FOR DISCUSSION Consider the following issues and decide further action where necessary:

- 10.1 Banking change of address for correspondence to new parish clerk - Letter for mandate change to be signed by Cllr S. Brown chairman and two more Cllrs - signed at posted JJH
- 10.2 Budget -Discussed noted
- 10.3 Audit little John - Discussed noted to be completed and approved for next meeting JJH
- 10.4 VAT- discussed, approval sought before completion online at next meeting JJH
- 10.5 Parish Meeting - 2nd May 2018 - Noted, agreed.
- 10.6 A.G.M - 4 th July 2018-Noted
- 10.7 NYCC - Parish survey on vehicle activated speed signs or speed indicator- ongoing
- 10.8 A new parish seat proposed in memory of long standing Cllr John White SB to research
- 10.9 Potholes on the A171 between Ugthorpe lodge and Lealholme turn off to be reported to Highways JJH.

11. CORRESPONDENCE To consider the following new correspondence received and decide actions where necessary, Circulated Cllrs:

- 11.1 Application for transparency fund- Noted
- 11.2 Jack Barber -Quote for Website- Noted
- 11.3 Michael Hutchinson- Quote website- Noted
- 11.4 Invitation to meeting Cllr John Nock -Noted
- 11.5 Invitation to Rural police officer Neil Cholmondeley- Noted.
- 11.6 Parish clerks contract of employment- read, agreed, signed Chairman S.Brown.
- 11.7 Website link for SBC dog warden services, Noted.
- 11.8 Northern area parish forum meeting-Noted.
- 11.9 Local council advisory service - changes in law general data protection -
- 11.10 Keep Britain tidy- Discussed and agreed to take part in litter collection on 7th April 10-12 noon meeting outside St Annes Hall Ugthorpe - posters to be printed JJH and S. Stroyd, organise.
- 11.11 Highways - loose manhole covers- Noted
- 11.12 NYMNP- Community Grants- Noted
- 11.13 James Halewood@fawns - Community Playgrounds Noted.
- 11.14 SBC recharges parish and town councils (May 2019) Noted.
- 11.15 Esk coastal streams catchment newsletter (request putting on notice boards)- Noted agreed to put on notice board.
- 11.16 NALC- Data protection bill May 2018- Cllr K,Thwaites to look into further and proposed as Data protection officer.

Signed Cllr S.Brown

Date:.....

12. PUBLICATIONS.

- 12.1 Rural services network
- 12.2 Civic voice- War memorial
- 12.3 Rural services network - rural opportunities bulletin

13.FORTHCOMING MEETINGS/EVENTS

- 13.1 NYPCC - Public accountability meeting -27th February 2018 - Noted.
- 13.2 NYMNPA -Northern area parish forum meeting - 10th April 2018 -Noted.
- 13.3 Councilors surgery at Hinderwell 3rd March 10 am -12 noon -Noted.
- 13.4 NYMNP- Coastal Area parish Forum meeting 24th April 2018 7pm Hawsker and Stainsacre village Hall-Noted.
- 13.5 NYCC- Yorkshire coast and moors county area committee- 21st march 10;30 am. Hunmanby community centre - Noted.
- 13.6 Community lead housing event, Green Lane Centre, Green Lane, Whitby, YO22 4EH on Thursday 22nd March from 17.45 pm to 19.45 pm - Noted.

14. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

15. CHAIRMANS QUESTION

- 15.1 Parish meeting - invitation to be issued and placed on Notice board for 7pm 2nd May 2018.
- 15.2 Vacancy for 1 Hutton Mulgrave parish councillor

16. DATE OF NEXT MEETING

7:30pm, Wednesday, 2nd May 2018,

----- Members of the press/public are entitled to attend this meeting but may not speak or comment on any issue unless invited to do so by the Chair. Members of the public wishing to address the Council must inform the Clerk or the Chair in advance of the meeting and disclose the nature of their address at that time. Cllr S Brown or Parish clerk Joanne Jacques-Hale Ugthorpe & Hutton Mulgrave Parish Council (Email: ugthorpe-pc@outlook.com) Dated 30 March 2018.

Public notice of the meeting has been given in accordance with Schedule 12, Paragraph 10 (2) of the Local Government Act 1972

Signed Cllr S.Brown

Date:.....