

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that a Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held on Wednesday 1 May 2024, immediately following the Annual Meeting of the Council held at 7.00pm at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

AGENDA

- 1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE WHERE NECESSARY**
- 2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
 - i) None
- 3 TO RECEIVE DECLARATIONS OF INTEREST**
 - i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
 - ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business
- 4 UNITARY COUNCIL & REPRESENTATIVE REPORTS**

To consider the following and decide actions where necessary

 - i) To receive reports from Parish Council Representatives on recent meetings (if applicable)
 - ii) To receive reports from Unitary Councillor on relevant items (if applicable):
- 5 PUBLIC SESSION**

To receive comments from the public and councillors with a prejudicial interest. Rules for the Public Participation Session to be adhered (maximum time for session 15 minutes, with each speaker allowed 3 minutes)
- 6 POLICE MATTERS**

To receive any reports from the Police
- 7 MINUTES**

To consider the accuracy of the minutes of the Ugthorpe & Hutton Mulgrave Parish Council meeting held on 6 March 2024 for approval and signing.
- 8 REPORT ON MATTERS ARISING FROM THE LAST MEETING**

To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed under another agenda item

 - 1) Dog Waste/Litter Bin, Mill Hill & A171 Junction– reported by Clerk to NYC
 - 2) NYC Highways Issues: - reported by Clerk to NYC, to receive feedback
 - 3) Mill Hill Top Seat – replace/repaint repairs to broken lats: to note work completed by S4W
- 9 PLANNING MATTERS**

To receive reports on and consider the following planning issues and decide action where necessary:

 - i) NYMNPA**
 - a) NYM/2024/0202 – Biggin House Farm – construction of access track to provide alternative access to Mulgrave Farm (retrospective)
 - b) NYM/2022/0606 Low Moor House, Ugthorpe – notification received that application withdrawn
 - ii) NYC**
 - a) None
 - iii) Other Public Body**
 - a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at:
NYMNPA: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Or via the Parish Council Website: <http://ugthorpeparishcouncil.org.uk/>
- 10 FINANCE**

To consider the following and decide actions where necessary

 - 1) To receive and consider insurance quotations – renewal date 1/6/24
 - 2) To receive the payment schedule and approve payment of the invoices detailed
 - 3) Barclays Bank
 - a) Bank Correspondence – to receive latest correspondence and feedback updates
 - 4) To receive Qtr 4 2023/2024 bank reconciliation, year end, financial statement, cash book – to review and

approve

5)HMRC VAT126 reimbursement for non business activities– note Clerk submitted for £365.21

6)NYC Model Agreement Expenditure 2023/2024 –expenditure form submitted for £2265.34 as per Model budget estimate

7)Precept/Model Agreement 2023/24 – to confirm remittance received

8) Internal Control Checklist 2023/24 – completed at the Annual Meeting of the Council, consider findings

9) To confirm that the 30day inspection period for the Annual Return 2023/2024 will commence on the 1st July 2024

10) Annual Return 2023/2024: To review and consider any feedback from the Internal Auditor

11) Annual Return 2023/2024: To a) review/consider and b) approve and c) sign the Annual Governance Statement

12) Annual Return 2023/2024: To a) review/consider b) approve and c) sign the Accounting Statement

13) Annual Return 2023/2024 – Certification of Exemption: To resolve to certify as Exempt from a Limited Assurance Review for the year ended 31 March 2024

11 PARISH MAINTENANCE

To consider the following and decide actions where necessary

a) Monitoring of Footpaths

i) To receive reports on any issues and decide action as necessary

b) Monitoring of Assets – to receive information on the following:

i) General –

a) To receive reports on any issues and decide as necessary

ii) Retrospective Street Furniture & Tree Licences: Note that signed licences from NYC now received

c) NYC & Highways issues

i) to receive reports on any issues and decide action as necessary

ii) Note Rake Lane to HighFarm Street C 1/5/80 Lealholm to Stonegate will be closed from 6/5 to 22/5 2024 for drainage culvert replacement

d) Roadside Grass Verge Cutting (funded by Model Agreement) 2024 season: to note contractor agreed to extend contract and to undertake at 2022 price of £900 +VAT

12 POLICIES

a) None

13 CORRESPONDENCE

To consider the following and decide actions where necessary

i) For Information

a. To note general correspondence circulated to Cllrs

b. Various emails from YLCA circulated to Cllrs

c. Various emails from NYC circulated to Cllrs

d. PC Website/Noticeboards – Clerk updated with various consultations and information received from NYC, NYMNPA and other third parties

e. St Annes Village Hall, Ugthorpe – notification that S4W will be undertaking interior painting in due course following contact/liaison between Clerk, parish priest & AngloAmerican

f. NYMNPA Consultation on Nature Recovery – deadline 19 April, circulated to Cllrs and put on website for individual responses

ii) For Decision

a) None

14 DATE OF NEXT MEETING

i) To decide and confirm the date of the next meetings are as per agreed meeting schedule decided at the Annual Meeting of the Council (1/5/24)