

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that a Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held at 7.15pm, on Wednesday 3 September 2025, at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

AGENDA

1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE REASONS WHERE NECESSARY

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

i) To resolve to exclude press and public for Item 11/6 due to the nature of the business to be transacted being prejudicial to the public interest

3 TO RECEIVE DECLARATIONS OF INTEREST

i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business

4 UNITARY COUNCIL & REPRESENTATIVE REPORTS

To consider the following and decide actions where necessary

- i) a) To receive reports from Parish Council Representatives on attending recent meetings/events (if applicable)
b) Northern Area Parish Forum 25/9/25 7pm Danby Lodge National Park Centre – to decide if someone should attend
c) NYMNPA Annual Parish Training Event (combined with Parish Forum) Wed 22/10/25– to decide who to attend
ii) To receive reports from Unitary Councillor on relevant items – if applicable

5 PUBLIC SESSION

To receive comments from the public and councillors with a prejudicial interest. Rules for the Public Participation Session to be adhered (maximum time for session 15 minutes, with each speaker allowed 3 minutes)

6 POLICE MATTERS

To receive any reports from the Police

7 MINUTES

i) To consider the accuracy of the minutes of the Annual Meeting of the Council and the ordinary Ugthorpe & Hutton Mulgrave Parish Council meeting held on 7 May 2025 for approval and signing.

8 REPORT ON MATTERS ARISING FROM THE LAST MEETING

To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed under another agenda item

- 1) NYC Highways reported issues from previous meeting(s): to consider any feedback if received

9 PLANNING MATTERS

To receive reports on and consider the following planning issues and decide action where necessary:

i) NYMNPA

a) None

ii) NYC

- a) To note that NYC are developing the new NY Local Plan – first consultation ended 15/7/25, details on parish council website, noticeboards and circulated to Cllrs
b) NY & Local Nature Recovery Strategy Consultation – consultation ended 11/8/25, details on parish council website and circulated to Cllrs

iii) Other Public Body

a) None

Note that residents can respond individually and access documents. Planning Applications can be viewed on line at NYMNPA: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Or via the Parish Council Website: <http://ugthorpeparishcouncil.org.uk/>

10 PARISH MAINTENANCE

To consider the following and decide actions where necessary

a) Monitoring of Footpaths

- i) To receive reports on any issues and decide action as necessary
ii) NYMNPA Public Rights of Way Prioritisation – request by NYMNPA to identify 2 routes for prioritisation for maintenance works: to discuss and decide on 2 PROW for inclusion

- b) Monitoring of Assets – to receive information on the following:
 - i) General –
 - a) To receive reports on any issues relating to Parish Council Assets
 - b) Note Clerk “donated” new Perspex for Ugthorpe Noticeboard at a cost of £108.00– note warping issue caused problems when securing closure
- c) NYC & Highways issues
 - i) to receive reports on any issues and decide action as necessary
 - ii) Note notification received from NYC of various roadworks – circulated to Cllrs
- d) Tree Planting Project VE Day80 – note plaques obtained and given to CllrSP to install
- e) To discuss removing vegetation from the Stone Trod, Ugthorpe and decide further actions following receipt of feedback from NYC

11 FINANCE

To consider the following and decide actions where necessary

- 1) Insurance renewal quotation – renewal date 1/6/25 – renewal with Zurich £282.51, cheque signed and sent post 7/5/25 meeting, as agreed at 7/5/25 meeting
- 2) To consider and approve quotation for new parish council laptop – as agreed to procure at 4/12/24 meeting
- 3) To note that the NJC pay award has been agreed at 3.2%. Clerk SCP 13 to increase from £14.60 to £15.06 per hour and to be retrospectively applied from 1 April 2025 – will be applied and backdated for the December quarterly payment: to approve
- 4) To receive the payment schedule and approve payment of the invoices detailed
- 5) To receive latest 2025/26 bank reconciliation & financial statement – to review and approve

PRESS AND PUBLIC TO LEAVE THE MEETING

- 6) Barclays Bank
 - a) Bank Correspondence – to receive latest correspondence, feedback updates and to make any decisions on the bank mandate when applicable or required by the bank
 - b) Correspondence Address Change – update

PRESS AND PUBLIC TO REJOIN THE MEETING

12 POLICIES

- a) None

13 CORRESPONDENCE

To consider the following and decide actions where necessary

- i) For Information
 - a. To note general correspondence circulated to Cllrs
 - b. Various emails from YLCA circulated to Cllrs
 - c. Various emails from NYC circulated to Cllrs
 - d. PC Website/Noticeboards – Clerk updated with various consultations and information received from NYC, NYMNPA and other third parties, and also circulated to Cllrs
 - e. NYMNPA Community Facilities Survey Form – completed by Clerk and returned
 - f. NYC – Parish Precept arrangements for 2026/27 – note deadline for 26/27 requested by NYC for precept information is 31/12/25
- ii) For Decision
 - a) None

14 DATE OF NEXT MEETING

- i) To decide and confirm the date of the next meetings are as per agreed meeting schedule decided at the Annual Meeting of the Council (7/5/25)

7.15pm Wednesday 3 December 2025 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL

7.00pm-7.15pm Wednesday 4 March 2026 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 6 May 2026 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting