

UGTHORPE AND HUTTON MULGRAVE PARISH COUNCIL

Notice is hereby given that an Extra Ordinary Meeting of Ugthorpe & Hutton Mulgrave Parish Council will be held on **Wednesday 21 January 2026 at 7.00pm** at Meeting Room, Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL and all Members of the said Council are hereby severally summoned and required to attend to transact the following business

AGENDA

1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE WHERE NECESSARY

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

i) To resolve to exclude press and public Items 5 & 6 due to the nature of the business to be transacted being prejudicial to the public interest

3 TO RECEIVE DECLARATIONS OF INTEREST

i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Registration of Interests
ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business

4 PARISH MAINTENANCE

To consider the following and decide actions where necessary

a) Ex Model Agreement Issue

- i) To discuss and decide on whether to undertake rural highway verge grass cutting for 2026/2027 season following cessation of Model Agreement Funds
- ii) If to continue rural highway verge cutting for 2026/26, to delineate routes to be cut and period of contract; and
- iii) To confirm that quotations to be received for decision at 4 March 2026 meeting

PRESS AND PUBLIC TO LEAVE THE MEETING

5 RESIGNATION OF CLERK

To consider the following and decide actions where necessary

- i) To receive resignation letter of Clerk and consequently to discuss and decide on following:
- a) Appoint Interregnum Cllr as Parish Clerk to facilitate handover
 - b) Interregnum change of address to facilitate handover
 - c) Next steps to appoint replacement Clerk
 - d) To note Clerk will contact key stakeholders to make necessary changes

6 FINANCE

To consider the following and decide actions where necessary

i) Bank Account

- a) Barclays Bank Correspondence – to receive latest correspondence, feedback updates and to make any decisions on the bank mandate when applicable or required by the bank
- b) To discuss and decide on how to progress with banking facilities for the parish council

PRESS AND PUBLIC TO REJOIN THE MEETING

7 DATE OF NEXT MEETING

i) To decide and confirm the date of the next meetings are as per agreed meeting schedule decided at the Annual Meeting of the Council (7/5/25)

7.00pm-7.15pm Wednesday 4 March 2026 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Parish Meeting followed at 7.15pm for the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

7.00pm Wednesday 6 May 2026 at Meadowcroft Ugthorpe Ltd, Ugthorpe, YO21 2BL for the Annual Meeting of the Council followed by the ordinary Ugthorpe & Hutton Mulgrave Parish Council Meeting

Signed:
Cllr S Parkes, Chairman

Dated: 7 January 2026