

The parishes of Ugthorpe and Hutton Mulgrave Grave Parish Council.

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Minutes of the proceedings of Parish council extraordinary meeting held at 8: 15pm Following the AGM on Thursday 31st May 2018, Held in St Anne's Hall, Ugthorpe.

Present: Chairman K. Thwaites. Cllr J. Nock, Cllr S. Brown, Cllr S. Stroyd, Cllr M. Chapman. Clerk: Ms J. Jacques-Hale.

1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Cllr R. Clay.

2. TO RECEIVE DECLARATIONS OF INTEREST, Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the Council's Code of Conduct or member's Register of Interests.

- Cllr S. Brown declared financial interest, in item 8 owning some of the land for subject of the application. He took no part in the debate.

3. MINUTES To consider the accuracy of the minutes of Ugthorpe & Hutton Mulgrave Parish Council meeting held on 21st March 2018 for approval and signing.

- Read, approved, signed as correct record proposed by Cllr S. Brown seconded Cllr S. Stroyd, Signed Chairman K.Thwaites.

4. MATTERS ARISING FROM PREVIOUS MEETING;

To receive information on the following ongoing issues and decide further action where necessary:

- 4.1 Parking - Rural community support police officer - Agreed to write to letter to residents regarding inconsiderate parking issue.
- 4.2 Website design- Clerk to arrange meeting with designer for training in use of site- uploads May 2018.
- 4.3 Broadband unsatisfactory service- **JN** to follow up, Cllrs to collect list of residents with complaints to be forwarded to Cllr Nock.
- 4.4 Bus shelter ongoing, Barry banks farm potholes- awaiting Highways- **JN** to follow up
- 4.5 Bellwood Trust - current trustees invited to next PC meeting 4th July 2018. **SB**
- 4.6 Memorial seat - Gather information discuss next meeting.
- 4.7 Internal auditor - **JJH** deliver and collect for audit.

5. POLICE MATTERS To receive any reports from the Police.

- 5.1 April, May Police reports, read and noted.
- 5.2 Rural PC - attended meeting 22nd May 2018

6. REPRESENTATIVES, BOROUGH AND COUNTY COUNCILLOR.

- Cllr John Nocks attended.

7. PUBLIC PARTICPATION - PARISHIONER MATTERS To receive comments from the public and councilors with a prejudicial interest.

No public members attended.

8. PLANNING APPLICATIONS: Cllr S. Brown left the room.

- **COMMONS ACT 2006- CA3 APPLICATION FOR APPOINTMENT OF RIGHTS OF COMMON APPLICATION REFERENCE NUMBER: CA3004 HUTCHINSONS FARM, UGTHORPE (CL137).**
- No comments to make by Parish council

Signed Chairman:

Dated:

9. FINANCE To consider the following and decide actions where necessary:

- To approve payment of the invoices as per payment schedule
- 9.1 End balance brought forward: £2906.04- Noted
- 9.2. Transparency fund Credited £1320.50 for website setup & running costs- Noted
- 9.3 March 2018 Balance £4226.54 - Noted
- 9.3 Cheque 100340 debit £470.07 parish Clerk invoice December 2017- February 2018 & stationary invoice
- 9.4 Cheque 100341: debit £648.00 laptop, printer, hard drive Transparency fund.
- 9. 5 Cheque to be issued 100342: Debit £144.00,- grass verge cutting.
- 9.6 End balance: £2964.47
- 9.7 Model agreement actual expenditure 2017-18, £1391.97
- 9.8 Internal audit - Awaiting invoice.
- 9.9 Pay role- invoice April quarter - £133.80 - returned with Letter of inquiry.
- 9.10 Parish clerks invoice March - April 2018 - £416.39 approved, issued Cheque; 100344 & 100345 .
- 9.11 Barclays Change of correspondence address **JJH**
- 9.12 SBC payment 23.04.2018, model agreement: £966.63 & precept payment £714.00. - Noted
- 9.13 Insurance £285.99- Approved, issued cheque: 100343
- 9.14 VAT claim 2017-18- **JJH**
- 9.15 YLCA membership subscription discussed, approved, issued at AGM 2018- Cheque issued; 100346 Clerical error awaiting amendment - next meeting. **JJH**

10. ITEMS FOR DISCUSSION Consider the following issues and decide further action where necessary:

- 10.1 Keep Britain tidy- The parish council would like to thank all those who took part in the successful litter pick which took place on 7th April 2018, carried out by Cllr S. Stroyd, and 4 residents of Ugthorpe and Hutton Mulgrave parish. They collected a total of 10 bags of rubbish and some broken car parts.
- 10.2 Norris & Fisher Insurance- Noted
- 10.3 Ingham & Co- Noted and actioned
- 10.4 PCC-crime survey- Noted
- 10.5 SBC- new data protection regulations- discussed at next meeting July 2018- Noted
- 10.6 Consultation - review of SBC s statement of licensing policy (Gambling Act, 2005) - Response by 31 July 2018. Noted
- 10.7 Parish portal feedback- **JJH**
- 10.8 Initial research - polling stations review- **JJH**

11. CORRESPONDENCE To consider the following new correspondence received and decide actions where necessary

- 11.1 Local government boundary commission- final recommendations for new electoral arrangements - Noted
- 11.2 Parish councils archives letter- Noted
- 11.3 NHS Hambleton - Local people encouraged to join a network to learn more about health services- Noted
- 11.4 2018 National Rural Crime Survey- Noted
- 11.5 Consultation street naming- Noted
- 11.6 North York Moors National Park Design Awards 2018- Noted
- 11.7 Big Community switch- Noted
- 11.8 Adopt a telephone red box- Noted
- 11.9 NYMNP- 2018 Community Facilities Survey - **KT**
- 11.10 Clerks training webinar - Noted

12. PUBLICATIONS.

- 12.1 Rural services network- Noted
- 12.2 NALC The Practitioners' Guide for 2018/19 and Schedule of Amendments-Noted

13.FORTHCOMING MEETINGS/EVENTS

- 13.1 Coastal area parish forum- 24 th April 2018, 7pm, Hawsker village Hall - Noted
- 13.2 NHS Hambleton and Richmond joint commissioning primary care -Thursday 26 April 2018 from 4pm until 4.30pm in Boardroom 2, CCG Offices, Civic Centre, Stone Cross, Northallerton DL6 2UU.- Noted
- 13.3 Northern Area Parish Forum Tuesday, 10 April 2018 at 7 pm The Ley Hall, Lealholme- Noted

Signed Chairman:

Dated:

- 13.4 NYMNPA Planning Parish Training Event 2018 - Tuesday 5th June 2018 national parks office, Helmsley. **KT**

14. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

- Bellwood Trust
- Memorial Bench
- GDPR- Cllrs consent
- Ingham & Co

15. CHAIRMANS QUESTIONS

- Tender for Grass verge cutting - Displayed on parish noticeboard
- 1 Cllr Vacancy for Hutton Mulgrave - Displayed on parish noticeboard

16. DATE OF NEXT MEETING

- 4th July 2018, 7; 30 pm St Anne's Hall, Ugthorpe

Meeting finished: 9:45

Signed Chairman:

Dated: